



20TH YEAR ANNUAL AWARD SCHEME 2009



FREQUENTLY ASKED QUESTIONS

1. What is the Civic Society Annual Award?

Since 1989 the Society has given awards to recognise and encourage building and environmental projects that make a noteworthy contribution to the community in the London Borough of Ealing. The winners receive a certificate and may display a Society plaque commemorating the award. This year marks the 20th anniversary of the scheme.

2. What is the purpose of the Award?

In establishing the award the Society aims to:

- stimulate interest amongst people who live, work and study in Ealing in development and conservation projects;
- recognise and reward designs, new buildings, refurbishments or restorations which make a positive contribution to the amenity of Ealing and contribute to the townscape;
- encourage a high standard of architecture, design and fitness for purpose in buildings and other projects throughout the Borough of Ealing.

3. How are projects put forward for consideration?

Any individual or group living, working, studying or otherwise based in the Borough may make nominations.

4. How is the nomination made?

Completed forms must be returned to the Hon. Secretary by no later than 30 September. Photographs, drawings, plans or elevations may be included but are not essential. Photographs, drawings, plans or elevations help initial selection.

5. What kind of project can be nominated for the Award?

Awards can be made for schemes that enhance the environment by good design, landscaping or service to the

community in other ways. They may include new buildings and those which have been substantially restored or refurbished, landscaping and town-scaping projects. Good design, fitness for purpose and flexibility in meeting changing needs are especially relevant. Importance will be attached to the demonstration of energy efficiency, good pedestrian access, anti-pollution measures and the re-use of materials.

6. What conditions apply?

- The project must be located within the London Borough of Ealing;
- work must have been completed during the two years preceding the year of the award;
- the project must have been in use for its intended purpose for at least six months;
- Nominations must be made with the consent of the owners of the project;
- No project may be entered more than once.

7. How is the award decided?

The nominations are first considered by the Society's Communications Committee. Those meeting the stipulated conditions are then passed to an expert panel of architects, planners and lay people. The panel puts forward recommendations to the Executive Committee which takes the final decision on each of the Awards.

8. When is the Award made?

The Awards and Commendations will be presented at a public ceremony on 12 November 2009. All those who have put forward nominations are invited to attend.

9. Who do I ask about queries?

All communications connected with the Award nominations should be sent to the Hon Secretary, Ealing Civic Society, 72 The Knoll, London W13 8HY (telephone 020 8997 8824).



EALING
CIVIC SOCIETY



Working to preserve and improve our borough

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NOMINATION FORM

To be returned by no later than 30 September 2009
to 72 The Knoll, London, W13 5HY

I wish to nominate the following project for the current year's scheme:

Name of project

Full postal address

Completion date

Date project came into use

Purpose for which it is intended

Name and address of owner (essential, and permission for nomination must have been obtained)

Name and address of architect (not essential)

Please find enclosed: (tick where appropriate – paper copies should be provided)

Photographs of the project (not more than 10)

Description (not more than 200 words)

List of contractors and consultants

Plans, Drawings, Design Statements, maps

I confirm that I have the permission of the owners to nominate this project and that there are no restrictions or fees payable on the publication of any of the photographs or other illustrations which I enclose.

Signature

Name (capitals)

Address

Postcode

Telephone (day)

(evening)

Email address

Name, telephone number / E mail address of person available to provide access to premises for Judges on Sunday 18 October 2009
(Time to be arranged)

I **am/am not** a member of Ealing Civic Society? (delete as appropriate)

Please send me details of how I may join the Society

www.ealingcivicsociety.org